



**AITKIN COUNTY BOARD OF COMMISSIONERS**

July 9, 2024

9:00 a.m.

Government Center Board Room

Regular Session Minutes

**1.A CALL TO ORDER**

Chair Wedel called the meeting to order at 8:59 a.m.

Attendee Name	Title	Status
J. Mark Wedel	District #1	Present
Laurie Westerlund	District #2	Present
Travis Leiviska	District #3	Present
Bret Sample	District #4	Present
Michael Kearney	District #5	Present
Jessica Seibert	County Administrator	Present
April Kellerman	Administrative Assistant	Present

**1.B PLEDGE OF ALLEGIANCE**

**1.C APPROVAL OF AGENDA**

Motion to: Approve the agenda.

<b>RESULT:</b>	<b>APPROVED (5 TO 0)</b>
<b>MOVER:</b>	Commissioner Laurie Westerlund
<b>SECONDER:</b>	Commissioner Bret Sample

**1.D Citizens Public Comment by:**

Kirk Peysar addressed the upcoming Aitkin County Fair.

Bob Foix, Aitkin County Resident, addressed road treatment concerns.

Brandon Kellermann, Aitkin County Resident, addressed Tobacco Ordinance and protocol process concerns.

**2 CONSENT AGENDA**

Motion to: Approve the Consent Agenda.

<b>RESULT:</b>	<b>APPROVED (5 TO 0)</b>
<b>MOVER:</b>	Commissioner Travis Leiviska
<b>SECONDER:</b>	Commissioner Michael Kearney

**A) Correspondence File-**

June 25, 2024 - July 8, 2024

**B) Approve County Board Minutes-**

June 25, 2024

**C) Approve Electronic Funds Transfers**

<b>Total</b>	\$5,558,152.33
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**D) Approve Auditor Vouchers-**

R&B	\$63,548.45					<b>Total</b>	\$63,548.45
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**E) Approve Manual Warrants/Voids/Corrections-**

Manual Warrants 06.28.24

General	\$4,015.78	State	\$110,382.96	Taxes	\$2,366.00	Parks	\$360.00	
							<b>Total</b>	\$117,124.74

**F) Adopt Resolution-**

Search & Rescue Donation - Turner Township

**G) Adopt Resolution-**

App for Temporary On Sale Liquor License - Jacobson Volunteer Fire Dept -8.2024

**H) Adopt Resolution-**

App for Temporary On Sale Liquor License - Jacobson Volunteer Fire Dept -11.2024

**I) Approve Commissioner's Vouchers**

Commissioner Warrants 07.05.24

General	\$177,003.80	Reserves	\$32,900.06	R&B	\$28,389.78	HHS	\$17,262.33
Trust	\$1,034.76	Forest	\$2,173.96	LLCC	\$12,186.88	Parks	\$22,184.89
COVID	\$3,107.00					<b>Total</b>	\$296,243.46

**J) Approve-**

Recommendation from the consultant

**K) Information Only**

Body Worn Camera Audit Report

**Regular Agenda**

3A Dennis Thompson – Land Commissioner

**Motion to:**

Adopt Resolution authorizing Land Commissioner to execute Widseth Contract

<b>RESULT:</b>	<b>APPROVED (5 TO 0)</b>
<b>MOVER:</b>	Commissioner Bret Sample
<b>SECONDER:</b>	Commissioner Travis Leiviska

4A John Welle – County Engineer

**Motion to:**

Adopt Resolution for Acquisition of Right-of-Way on Public Lands

<b>RESULT:</b>	<b>APPROVED (5 TO 0)</b>
<b>MOVER:</b>	Commissioner Bret Sample
<b>SECONDER:</b>	Commissioner Michael Kearney

5A Jessica Seibert – County Administrator

**Motion to:**

Approve Public Hearing Date - Tobacco Ordinance Amendment

<b>RESULT:</b>	<b>APPROVED (5 TO 0)</b>
<b>MOVER:</b>	Commissioner Michael Kearney
<b>SECONDER:</b>	Commissioner Bret Sample
Public Hearing will be held at 9:30AM on Aug. 13, 2024 in the Government Center Board Room	

5B Jessica Seibert – County Administrator

**Motion to:**

Approve Petition to Dissolve Snake River Watershed Management Board

<b>RESULT:</b>	<b>APPROVED (5 TO 0)</b>
<b>MOVER:</b>	Commissioner Travis Leiviska
<b>SECONDER:</b>	Commissioner Laurie Westerlund

5C Jessica Seibert – County Administrator

**Motion to:**

Adopt Budget Amendment Resolutions

<b>RESULT:</b>	<b>APPROVED (5 TO 0)</b>
<b>MOVER:</b>	Commissioner Laurie Westerlund
<b>SECONDER:</b>	Commissioner Travis Leiviska
2024 Levy Amendment	
<b>RESULT:</b>	<b>APPROVED (5 TO 0)</b>
<b>MOVER:</b>	Commissioner Michael Kearney
<b>SECONDER:</b>	Commissioner Travis Leiviska
2024 Budget Amendment for Leviable Funds	
<b>RESULT:</b>	<b>APPROVED (5 TO 0)</b>
<b>MOVER:</b>	Commissioner Laurie Westerlund
<b>SECONDER:</b>	Commissioner Travis Leiviska
2024 Budget Amendment for Non-Levy Budgets	

5D Jessica Seibert – County Administrator

**Informational Only**

Administrator Updates

Bill Brendel Strategic Planning Discussion, Tax Forfeiture review webinar, Dangerous Dog Hearing, HHS Negotiations, Emergency Management Meeting, Coffee w/Jessica, Budget meetings begin, meeting w/Travis at Contegrity
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6A

Board of Commissioners

**Informational Only**

Commissioner Committee Reports

Dangerous Dog Hearing, Aquatic Invasive Species committee, East Central Regional Library Board, Rum River 1W1P, Aitkin Airport

**Motion to Adjourn**

Motion made at 9:53 a.m.

**MOVER:** Commissioner Laurie Westerlund

**SECONDER:** Commissioner Bret Sample

**Next Meeting:** Tuesday, July 23, 2024

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J. Mark Wedel, Board Chair  
Aitkin County Board of Commissioner

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Jessica Seibert  
County Administrator